



Thank you for your interest in renting out our event space! This contract will provide an overview of what is offered and allowed during our private rentals. We want to work together with you to ensure your event runs smoothly!

Room Rental Contract

Rental Options:

Warehouse Rental– Private Bar Includes:

- Private use of the warehouse space for \$500 allows for 4 hours total for your event including set up and clean up.
 - An additional \$500 spending minimum is required. If not reached, the difference will be charged with final balance for the rental
- This space can be rented Wednesday, Thursday & Friday between 5pm-10pm, Saturdays between 11am-9:30pm, and Sunday's 11am-9:30pm.
- We can accommodate up to 125 people for this space.
- Along with having access to the front bar, we also welcome you to select 6 styles of beer that we will pour at the back bar in the warehouse to allow for more convenience for your group with a private beertender.
- We provide up to 12 tables that seat 4 per table.
 - Table cloths are not provided
- The first and last half hour of the rental is reserved time for your set up & clean up. Beer service will end 10 minutes prior to clean up.
- Access to 2 6ft plastic tables & corn-hole boards

Warehouse House Rental – NO BAR includes:

- Private use of the warehouse space for \$200 allows for 4 hours total for your event including set up and clean up.
- This space can be rented Wednesday, Thursday & Friday between 5pm-10pm, Saturdays between 11am-9:30pm, and Sunday's 11am-9:30pm.
- We can accommodate up to 125 people for this space.
- Access to front bar and private bathroom
- We provide up to 12 tables that seat 4 per table.
 - Table cloths are not provided
- The first and last half hour of the rental is reserved time for your set up & clean up
- Access to 2 6ft plastic tables & corn-hole boards

Function Room Rental Includes:

- Rental is \$200 allowing for 3 hours total for the event (including set up/clean up)

- This space can accommodate up to 30 people (This area would be closed off from the full tasting room allowing for your group to access the bar while still maintaining a private space).
- Space includes 2 expandable tables with chairs/bench, 2 large high-top tables with seating, 2 long bench tables with seating, and 1 standing bar.
 - Table cloths are not provided
- This space can be rented Wednesday & Thursday 11am-9pm & Friday 12-4pm
 - This space does have a tv that can be used for meetings, displays, or sporting events if applicable.
 - Dartboard Use
- Access to 2 6ft plastic tables

Full Tasting Room Rental Includes:

- Private use of the our taproom for \$500 allows for 4 hours total for your event including set up and clean up.
 - An additional \$500 spending minimum is required. If not reached, the difference will be charged with final balance for the rental
- This space can accommodate up to 100
- Availability- Monday after 6pm & Tuesday from 11am-9pm & Sundays 6-10pm
- Space includes the main bar with 14 bar seats, 3 standing bars, 7 tables with seating, and 2 extendable lower tables with seating/bench
 - Table cloths are not provided
- Access to 2 6ft plastic tables and Giant Jenga, darts, and board games

Beer Service:

For beer service during your event, you may choose from the following options:

1. Individual Tabs - Guests purchase their own beer individually, cash & credit cards accepted.
2. Open Bar - Place a credit card on file to offer an open bar for your guests. A count of all beer ordered by your guests will be kept by the bartenders on one tab. You will need to close your bar tab at the end of your event. Pints of beer vary in price from \$6 - \$7, half pints vary between \$3 - \$4.
3. Pre-pay: Pre-pay for X number of beers prior to the event at \$6 per pint. Bartenders will maintain a count with beer tickets.

Food Service:

You may have your event catered, order-in, pot luck, or schedule a food truck. All Vendors must be approved by Mayflower Brewing Company. Set up/food drop off must be done during your event agreed upon hours.

CONDITIONS OF RENTAL AGREEMENT:

1. Client is responsible for the setup, cleanup, and general operation of the event. All third-party vendors (i.e. caterers, rental/equipment companies, entertainers, etc.) must be approved by Mayflower Brewing Company.

- a. Please note- Catering, entertainment, etc. are allowed set up and breakdown during the agreed upon hours of the event. **Additional charges of \$50 per half hour will be applied for early arrivals or delayed departures over 15 minutes.**
 - b. Client must remain on sight until all vendors and guests have left. At this time, the final payment will be processed
2. All events must have a designated contact on-site during the event. This person is responsible for the supervision of all setup, cleanup and event operations.
3. All deliveries and pickup must be done in accordance with, and not interfering with, Mayflower Brewing Company's daily operations.
4. **No outside liquor, beer, or wine is allowed on premises.** If outside hard beverages are found on sight, we do reserve the right to end the event. Soft beverage may be brought in for your event.
5. Mayflower Brewing Company reserves the right to end/cancel the event at any time leading up to the event or during the event for unruly, disrespectful or dangerous behavior by client or client's guests.
6. A non-refundable deposit of \$50 is required to secure your event date and will be applied to the total invoiced for your event. We require 72 hour notice for cancelation
8. We do allow minors to attend events, but alcoholic beverages shall not be consumed by anyone under the age of 21.
9. We do not provide ice for events and do not have an ice machine on site.
10. You must receive approval prior to the day of the event for additional set-up/break-down time. If the time is exceeded, an additional \$50 per half hour over agreed time will be added to your rental fee.
11. All banners and decorations must be approved. We do not allow glitter or confetti of any sort.
12. The client agrees to accept liability for any loss, theft, or damage to their guest's property and Mayflower Brewing Company's building, its grounds, its equipment, or its furnishings; the cost of replacement or repair of any item will be charged to the client. Mayflower Brewing Company and its insurers are not to be held liable for any damages or loss.
13. All guests are required to stay in designated area. Other Areas of the brewery are off limits.
14. Brewery equipment and tanks should not be touched.
15. Mayflower Brewing Company highly recommends the client provide designated driver for any event where alcohol is consumed. Take advantage of Uber or Lyft to ensure safe arrival and departure. Use our Lyft promocode "MAYFLOWERBREW" to unlock your free ride credit!
16. We are a family friendly establishment, but our facility is not set up to accommodate children. Please keep in mind, children must be well behaved and **FULLY** supervised. If we observe unsafe and behavior that goes against our policies (see #5) we reserve the right to end your event.

Client Information

Name: _____

Company: _____

Phone: _____

Occasion: _____

Email: _____

Signature: _____

Rental Information

Rental Space: _____

Date: _____

Start Time: _____ End Time: _____

Secure your rental: You will need to complete and submit this rental agreement and your \$50 deposit payment, to confirm the booking of your rental and secure your rental date.

Rental Payment: The remainder of your rental cost, optional pre-purchase of beer packages, and any gratuity are to be paid in full on the day of your event.

- For the open bar option, a credit card needs to be placed on file at the beginning of your rental, to be paid in full at the end of your rental time.

Forms of payment accepted: cash & all major credit cards. We **CANNOT** accept personal checks

****** Please Note: Due to Covid-19 all events are subject to rule changes or cancellation if the state requirements do not allow for your event to occur. Though we will still take a deposit, if we do need to cancel, we will offer a refund or offer a date change. We appreciate your patience and understanding during these times of uncertainty***